

The Georgetown Project

Summer Youth Employment Program

SYEP 2023 FAQs



- **When will applications for SYEP be available?**

Applications will be available March 1, 2023.

- **How do I apply for SYEP?**

An application can be downloaded or printed from The Georgetown Project website at

<https://georgetownproject.org/summer-youth-employment-program-syep/>

Please call 512-943-0074 or email syep@georgetownproject.org if you need a hard copy.

- **Where do I submit my Application?**

Completed applications can be scanned and emailed to syep@georgetownproject.org or returned in person or by mail to The Georgetown Project main office, 2308 Old Airport Road, Georgetown, TX 78626. Postmarked by April 28. We encourage applications well before the deadline.

- **When is the deadline to submit an SYEP Application?**

Applications may be submitted March 1—April 28, 2023.

- **How do I qualify for SYEP?**

You must be currently enrolled in High School in Georgetown and at least 16 years old by **June 1, 2023**. There are a few select manufacturing positions that require interns to be 18 years old by **June 1, 2023**.

- **When will I know if I have been selected to participate in SYEP?**

If you are selected, you will be notified by May 5, 2023. The SYEP internship starts on June 1st, 2023.

- **Do I have to pay any fees to apply for SYEP?**

No. There are no fees. You will need to be responsible for your own transportation to and from work and for your meals as well. These will be your only out-of-pocket fees. The Georgetown Project can assist with food and clothing if needed to fulfill SYEP duties.

- **Examples of local business/organizations partnering as SYEP work sites with The Georgetown Project:**

- City of Georgetown (various departments)
- Georgetown Animal Shelter
- Williamson County Animal Shelter
- The Georgetown Palace Theatre
- Georgetown Public Library
- Simple Sparrow Care Farm
- Sugar Mommy's Bakehouse
- TASUS Texas
- Georgetown Family YMCA
- The Caring Place

- And more as we expand partnerships!

- **When will SYEP hours begin?**

The SYEP paid employment internship will begin **June 1, 2022**, and will end **July 28, 2023**.

Required Job Readiness Training is Thursday, June 1, 10 am—5 pm (you will be paid for training day).

Students may begin work following training. Work schedules will be coordinated between SYEP Interns and the Work Site to which they are assigned.

- **How will SYEP applicants be selected?**

The numbers of SYEP internships are limited; therefore, priority will be given based on an assessment of need, references, and a few brief essay questions. The Georgetown Project will select participants.

- **Do I need to turn anything else in with my application?**

Just the application initially, If selected for an internship, you must have a form of identification (school ID card, social security card, driver's license, etc.) necessary to complete an IRS W9 form.

- **How much does SYEP pay?**

SYEP 2023 interns will earn \$12.00 per hour and may work an average of 20 hours per week.

- **How will I be paid?**

SYEP interns will be paid twice per month on the 1st and 15th. A time sheet will be completed by the SYEP Intern, approved by the Work Site Supervisor, and submitted to The Georgetown Project electronically.

Payments can be made by check or direct deposit. Checks will be mailed unless other arrangements are made. If you choose to get paid by direct deposit, you will need bank account information (must be in the name of intern).

- **Can I Work Overtime?**

No. SYEP Interns can average 20 hours per week (some weeks may go over and some under). However, no intern is allowed to work more than 40 hours in a work week. The maximum number of hours per intern is 160.

- **Can I work on weekends?**

Work on weekends is permitted if agreed to by the Work Site Supervisor.

- **What will my work week look like?**

Work schedules will be coordinated between SYEP interns and Work Sites.

- **Is there a celebration at the end of the program?**

Yes. The SYEP Celebration with parents and site supervisors will be held **Thurs, August 3, 2023, 6-8pm**.

For more information, please contact:

Melisa Aranda

syep@georgetownproject.org

or

The Georgetown Project

512-943-0074

www.georgetownproject.org